



Appendix "A"
Community Group Financial Contribution Application

1. Date: _____
2. Name of Group: _____
3. Address: _____
4. (a) Date Organization established: _____
(b) Registered Non-Profit in the Province of Saskatchewan Date: _____
Registration Number: _____ **or**
(c) Registered Charitable Organization with Federal Government: Date: _____
Registration Number: _____ **or**
(d) Registered Sporting Group: Date: _____
Registration Number: _____ **or**
(e) Other (provide description): _____
5. Primary Contact Name: _____
Address: _____
Phone: _____ Email: _____
Secondary Contact Name: _____
Address: _____
Phone: _____ Email: _____
6. Board of Directors/Committee Members (Please provide name and position):
(1) _____ (6) _____
(2) _____ (7) _____
(3) _____ (8) _____
(4) _____ (9) _____
(5) _____ (10) _____

7. Your organization's objectives:

8. Outline of services or program:

9. Purpose to which contribution will be expended:

10. Municipal facilities to be used and duration of use (if applicable):

11. Applicant's Budget: \$ _____

12. Contribution Request \$ _____ Cash

\$ _____ In Kind

13. How will community and/or participants benefit from the contribution?

14. List other sources of potential income or services already solicited, and amounts received.

15. List amounts of other fundraising efforts: (bottle drive, raffles, etc.)

16. Minimum contribution required to accomplish objective: \$ _____

17. If the contribution is not approved, what impact would it have on the organization?

18. Does your organization have a savings account, GIC or other investments?

Yes/No (Circle one) If Yes please provide balance amount \$ _____

19. If yes to #18 above, what are your intentions for these funds? _____

20. Have you applied through this policy for a contribution before?

Yes/No (Circle one) If yes, please advise the year _____

and the amount received if it was approved \$ _____

Has the amount requested increased or decreased? _____

and why _____

Attach the following:

1. A copy of your most recent audited/reviewed Financial Statements
If financial statements for the immediate prior year are not yet completed, a balance sheet and income statement signed by two executive board members up to December 31st prior year or the end of your organization's fiscal year.
2. A copy of the detailed Budget for current year or specific event
3. Any other information which would assist in the evaluation of this contribution request

Submit prior to June 15th, 2022 and for future years January 31st to:

Town of Gravelbourg
Box 359, 209 Main Street
Gravelbourg, SK S0H 1X0

Email: cao@gravelbourg.ca
Fax: 306-648-3400

Attn: CAO